

Electronic Devices Policy

Journey Education Group

September 2026



Implementation Date: September 2026

Review Date: September 2027

Date Policy Agreed: September 2026

1. Electronic Devices Policy

1.1 Learners are not permitted electronic devices such as mobile phones; iPods and tablets etc. during the school day. Journey Alternative Provision will make arrangements for learners to hand in devices at **the start of the school day**, store them securely and return them to learners at the **end of the school day**.

1.2 If a learner needs to be contacted during the school day for exceptional circumstances, parents/carers can contact them by phoning the provision contact details are supplied in our student and family induction pack.

1.3 If learners need to contact a parent/carer during the day in an emergency, they can do so through Journey staff. Parents/Carers are welcome to contact Journey directly. Contact details are in the student and family induction pack

1.4 Learners are advised to leave electronic devices safely at home but if they choose to bring them to Journey Education Group, they are expected to hand them in to reception at the start of the day. They will be kept locked away securely until the end of the day. When handed in, the devices should be switched off and under no circumstances will staff turn them on or look at information on the device.

1.5 Devices will be kept for the duration of the school day and given back to Learners at the end of the day.

1.6 Learners may be checked with a handheld metal detector if they have not handed in their device or there is suspicion they have an additional device on their person.

2. Monitoring, Evaluation and Review

2.1 Journey Education Group will review this policy at least every year and whenever there is a change in legislation or guidance and assess its implementation and effectiveness. The policy will be promoted and implemented throughout Learning.